1. Short cut key for jump to last Edited slide

a) Alt+shift+F5
b) Alt+shift+F3
c) Alt+shift+F2
d) Alt+shift+F1

Answer-a

2. What is the shortcut key of LibreOffice help ?

a) F12
b) F7
c) F11
d) F1

Answer-d

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3. First RuPee ATM &Micro ATM Card with Aadhaar Number was issued by ?

a) Union Bank of India
b) ICICI Bank
c) Bank of India
d) Axis Bank

Answer-c

3

d) Axis Bank

~~~swer-c~~~

4. A Firewall can be
   a) Hardware
   b) None of the option
   c) Software
   d) Both(Hardware) and (Software)

Answer-d

5. What will to the result of
   ≡Quotient(509.8,7)

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   a) 70
   b) 77
   c) 72
   d) 75

Answer-c

6. What is the shortcut key for Repeat
   a) Alt+Shift+R
   b) Shift+R
   c) Ctrl+Shift+Y
   d) Ctrl+Alt+Y

Answer-c

3. Phonepe an example of

a) RTGS

b) IMPS

c) Pos

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d) Ewallet

Answer-d

8. How many languages are supported in Libreoffice 4.0.3.

a) 70

b) 40

c) 80

d) 75

Answer-b

9. Firewall is a type of

a) Prevention against unauthorized access

b) Virus

c) Worm

d) Security threat

Answer-a

10. How many dally settlement batches are there in NEFT during a week day?

5

a) 11
b) 24
c) 23
d) 12

Answer-a

11. Commanly used database for libreOffice writer form control is
a) Access
b) SQL
c) Base
d) My SQL

Answer-b

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12. What is the default width of Calc columns
a) 2.26 CM
b) 2.5 inch
c) 2.5 CM
d) 2.25 inch

Answer-a

13. Which option is used to restrict

13. Which option is used to restrict scrolling of row and column

7

a) Stop
b) Freeze
c) Scroll off
d) Pause

Answer-b

14. Which of these is A chart type in Calc

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a) Circle
b) Hollow
c) Bubble
d) Baloon

Answer-c

15. Bootstrapping is also known as
a) Fast boot
b) Quick boot
c) Hot boot
d) Cold boot

Answer-d

16. What is the default font used in libre office writer ?
a) Times new roman

16. What is the default font used in libre office writer ?

a) **Times new roman**

8

b) Liberation impact

c) Liberation serif

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d) Ariel

Answer-a

17. Mobile application /App that enables booking and cancellation of unreserved tickets among a host of other facilities

a) UTS

b) CRIS

c) SAARTHI

d) IRCTC

Answer-d

18. Which of the following feature is currently not present in AEPS?

a) Virtual card creation

b) Balance enquiry

c) Cash withdrawal

19. Conventional rules for correct behaviour on the internet are known s ??

9

) Rules
b) Protocols
c) Good behaviour
d) Netiquettes

Answer-d

20. What is defined by the handout master
   a) Layout formatting
   b) Handout content formatting for the word export
   c) Slide formatting

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   d) Layout of audience handout notes

Answer-d

21. What does S stands for in PSP with respect to UPI?
   a) Service
   b) Software
   c) System
   d) Synchronized

Answer-a

22. What is the shortcut key for new style in libre office writer

11

a) Ctrl +F
b) **Ctrl+F11**
c) Shift+F7
d) Ctrl +F5

Answer-b

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23. How many digits code are there in mobile money Identifier (MMID)?
a) Eight digit code
b) **Seven digit code**
c) Nine digit code
d) Six digit code

Answer-b

24. E.mail are arranged in inbox with respect to _____
a) **Date time**
b) Subject
c) Client&server
d) Names

Answer-a

25. How many banks in India have joined the international telecommunication network swift's

a) 28

12 b) 249

c) 19

d) 46

Answer-d

26. In a network with 25 computers ,which topology would require the most extensive cabling

a) Star

b) Mesh

c) Ring

d) Bus

Answer-b

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27. Who is the "father" of artificial intelligence ?

a) John McCarthy

b) Allen Newell

c) Charles Babbage

d) Fisher Ada

Answer-a

28. One of the items is not related

28. One of the items is not related with net-banking

a) RTGS

b) ECS

c) NEFT

14

d) Demand draft

Answer-b

29. On an Libre Calc spreadsheet the Active cell Indicated by

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a) A blinking Border

b) A dotted border

c) A dark wide border

d) By italic text

Answer-c

30. " To promote digital transactions, an upgraded UPI for banks is being proposed , what is UPI?

a) None of the mentioned

b) United payments Interface

c) Unified payments Interface

d) Unitary payments Interface

Answer-c

31. " How many worksheets are available by default in a Libre spreadsheet?

a) 3
b) 1
c) 4
d) 2
Answer-b

15

2. From where can we set the timing for each object
a) Format ,animation
b) Slide show, slide transition
c) View, animation
d) Slide show, custom transition
Answer-b

33. The user can close the libre spreadsheet by pressing the
a) Ctrl +shift +E
b) Ctrl +H

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c) Ctrl +Q
d) Ctrl +T
Answer-c

34. Which of the following is used for international Monetary transfer?
a) None of the options
b) SWIFT
c) NEFT
d) RIGS
Answer-b

35. Which of the following is not an example of web browser ?
a) Google chrome.
b) Internet explorer.
c) Safari.
d) Avast.

17

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Answer-d

36. Which of the following is not an example of anti virus ?
a) Avast
b) Bit Defender
c) VLC
d) AVG

Answer-c

37. Sniffing is used for _____fingerprinting.
a) Passive attack
b) Scanned
c) Passive banner grabbing
d) Active attack

Answer-a

18

38. You are writing a message on twitter_ what is the maximum number of characters you can use
   a) 160
   b) 140
   c) 120
   d) 135

Answer-b

39. Which one is not an example of video sharing website?
   a) Metacafe
   b) You tube
   c) Pinterest
   d) Dailymotion

Answer-c

40. Retweet is semantically

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   a) None of the options
   b) A fresh tweet
   c) An arilyr tweet
   d) Tweet on a tweet

Answer-d

41. Who have world`s largest hadoop cluster?
    a) Data matics
    b) Google
    c) Facebook
    d) Apple

20 | wer-c

42. Which social networking media allows you to tweet your opinions?
    a) Instagram
    b) Linkedin

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    c) Twitter
    d) Messenger
Answer-c

43. " The symbol '@" is know as
    a) a
    b) at
    c) and
    d) aspect
Answer-b

44. A live video can be streamed on
    a) Facebook
    b) Twitter
    c) UMANG
    d) CRIS
Answer-a

45. "malware" is abbreviated as

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a) Ad ware
b) Multicastsoftware
c) Malicious software
d) Malicious diagnostiware

Answer-c

46. MQTT is ………………..protocol.
a) Machine to machine and internet of things
b) Machine things
c) Machine to machine
d) Internet of things

Answer-a

47. Full form of RTGS is
a) Real time Gain Settlement
b) Real time Gross Settlement
c) Real time Gross Settement

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d) Random time Gross settlement

Answer-b

48. The UMANG app is developed by?
   a) Ministry of I.T
   b) Ministry of Defence
   c) Ministry of finance
   d) meITY and NeGD

Answer-d

49. Default template in impress presentation is

22

   a) Image only
   b) Content only
   c) Title and content
   d) Title only

Answer-c

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50. What is the short cut key for superscript
   a) Ctrl+shift+P
   b) Ctrl+shift+D
   c) Shift+P
   d) Ctrl+P

Answer-a

51. Which search engine used in china
   a) Google
   b) Baidu
   c) Bing
   d) Yahoo

Answer-b

52. A robot's "arm" is also known as its:
   a) actuator
   b) end effector

24 **INSTITUTE OF COMPUTER EDUCATION**

   c) manipulator
   d) servo mechanism

Answer-c

53. Shortcut key to move to next sheet in Libreoffice Calc.
   a) Page down
   b) Ctrl + page down
   c) None of the option
   d) Shift + page down

Answer-b

54. QR code was developed by which corporation
   a) Fujitsu
   b) Sony
   c) Denso wave
   d) Microsoft

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Answer-c

55. Shortcut to open function wizard
   a) Ctrl+F9
   b) Ctrl+F5
   c) Ctrl+F8
   d) Ctrl+F2

Answer-d

56. Application Software
   a) Used to make design only
   b) Performs specific task for computer users
   c) Designed to help programmers
   d) Used to control the operating system

25

Answer-b

57. IVR can be accessed trough ?
   a) Book

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   b) Images
   c) Text
   d) Phones

Answer-d

58. What is the Artificial intelligence ?
   a) Making a machine intelligent
   b) Programming with your own intelligence
   c) Playing a Game
   d) Putting your intelligence into computer

Answer-a

59. Who is the father of artificial intelligence ?
    a) Allen Newell
    b) Fisher Ada
    c) Alan Turing

27

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    d) Von-Neuman
Answer-c

60. A device that converts a digital signal to an analog signal is
    a) P2M
    b) PWM
    c) DAC
    d) ADC
Answer-d

61. Which of these is not an example of social networking
    a) LinkedIn
    b) Twitter
    c) WeChat
    d) Amazon
Answer-d

62. PNR status is available to the user through _____?
a) CRIS
b) IRCTC
c) RAIL SAARTHI
d) UMANG
Answer-b

28

63. What will be the result of =round(17576,-5)
a) 9
b) 7
c) 0
d) 6
Answer-c

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64. The First Phase of hacking an IT system is compromise of which foundation of security ?
a) Integrity
b) Authentication
c) Availability
d) Confidentiality
Answer-d

65. Which of these is not available in paste special
    a) Formulas
    b) Graph
    c) Values
    d) Numbers

Answer-b

66. USSD was launched by

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    a) Bank of Baroda
    b) Union Bank of India
    c) SBI
    d) RBI

Answer-d

67. Which one of the following is word processing software
    a) Libre Base
    b) Libre Calc
    c) Libre math
    d) LibreOffice writer

Answer-d

68. Which digital payment company announced a new feature QR code on its app?

68. Which digital payment company announced a new feature QR code on its app?

a) PayPal

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31

b) Paytm
c) Payoneer
d) PayU

Answer-b

69. Receiving money from the UPI system is called

a) Null
b) Pull
c) Full
d) Received

Answer-b

70. Udemy,Coursera,edX are example of

a) Web portal
b) E-commerce
c) E-learning

d) Social networking

Answer-c

71. The mails that are not sent due to communication issues, are stored temporarily in:
a) Sent
b) Inbox
c) Outbox
32 d) None of the options

Answer-c

72. The term cryptography is
a) Theft of software
b) Fraud
c) Artificial intelligence
d) Secret writer

Answer-a

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73. USSD works on
a) GSM
b) TDM
c) Radio frequency
d) Microwave

Answer-a

74. What does 3D means?
a) 3D display
b) Movies
c) 3 Dimensions
d) Computer graphics

Answer-c

75. Surfing clearly means to :
a) Watching online videos
b) Moving among websites
c) Downloading a file

34

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d) Uploading a file

Answer-b

76. What is the file extentntion of Libre spreadsheet document ?
a) .ODS
b) .ODT
c) .OBT
d) .ODF

Answer-d

77. How long a video can be recorded on Instagram ?
a) None of the options
b) 5 to 10 seconds only

77. How long a video can be recorded on Instagram ?
   a) None of the options
   b) 5 to 10 seconds only
   c) 3 to 60 seconds only
   d) 10 to 30 seconds only

Answer-c

35

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78. What is the advantage of LAN?
   a)   Back up of data
   b)   Access the web
   c)   Share peripherals
   d)   Save data

Answer-c

79. What is the use of filter in calc
   a) Copy data
   b) Making chart
   c) See only specific data
   d) Arrange data

Answer-c

80. The latest Google chrome is capable of printing webpage in which format?
   a) Rtf

b) Doc

c) Pdf

d) Docx

Answer-c

81. What is the shortcut key of Ruler in libre office writer

a) Alt +shift +R

b) Ctrl + shift+R

c) Shift+ R

d) Alt +R

36 swer-b

82. MAC address is of .... Size.

a) 32 bit

b) 128 bit

c) 48 bit

d) 64 bit

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Answer-c

83.   What term describes a background that appears as a grainy, non smooth surface

a) Pattern

b) Velvet

c) Gradient

d) Texture

Answer-c

84. What is the maximum zoom in of libra writer
   a) 500
   b) 600
   c) 700
   d) 550

Answer-b

38

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85. Which of the following is not a transition effect
   a) Blinks diagonal
   b) Blinds vertical
   c) Fade through black
   d) Dissolve

Answer-a

86. An electronic check is one form of what?
   a) e- check
   b) check
   c) online banking
   d) e- commerce

Answer-c

87. Sending money on UPI is called
   a) Push

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   b) Sent
   c) Drop
   d) Pop

39

swer-a

88. In the logo of twitter, there is a:
   a) Deer
   b) Bird
   c) Fox
   d) Cat

Answer-b

89. Maximum number of columns in a Libre spreadsheet is
   a) AMJ
   b) ASP
   c) AJM
   d) MMA

90. "New Innovation" is
   a) Forensic
   b) The use of artificial intelligence
   c) Drawback of AI
   d) Thept of AI

Answer-b

91. Pos needed for payment
   a) Biometric
   b) Card and pin
   c) Password
   d) CVV and Expiry Date

Answer-d

40 2. The very new web browser given in windows 10 is:
   a) Edge

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   b) Safari
   c) Internet Explorer
   d) Opera

Answer-a

93. What is the Potential danger in downloading free anti-spyware?
   a) It has limited use
   b) None of the option
   c) it might actually contain spyware that tracks your online activity
   d) it might not really be for free

Answer-c

94. What is the transaction limit per day using BHIM?
   a) 50000
   b) 20000

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   c) 30000
   d) 40000
Answer-d

42

95. The work done on the Internet is called
   a) Surfing
   b) Gambing
   c) Hosting
   d) Typing
Answer-a

96. In which year RTGS start in India?
   a) 2006
   b) 2005
   c) 2003
   d) 2004
Answer-d

97. Extension of LibreOffice writer file is
a) .toc
b) .odt
c) .ods
d) None of the options

Answer-b

98. Extension of LibreOffice Calc file is
a) .odt
b) .odp
c) .odp
d) .ods

Answer-d

43 9. Extension of LibreOffice Impress file is
a) .ods

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b) .odp
c) .odx
d) None of the options

Answer-b

100. Which option is used in google chrome for private browsing?
a) Secure Window
b) Spy window
c) Private Window
d) Incongnito Window

101. What is the short cut key for making libre office writer in full screen mode
   a) Ctrl+shift+J
   b) Ctrl+shift+F3
   c) Ctrl+shift+D

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   d) Ctrl+shift+F

Answer-b

45

102. What is the minimum age to create a facebook account?
   a) 13
   b) 15
   c) 14
   d) 12

Answer-a

103. What is the transaction charges for the RTGS amounting between 2 lakh to 5 lakhs?
   a) 25
   b) 30
   c) 50
   d) 100

104. In which menu toolbar and Zoom lies
   a) File menu
   b) Data menu
   c) Tool menu
   d) View menu

Answer-d

105. Which one is not a function in spreadsheet
   a) AVG()
   b) MIN()
   c) MAX()
   d) SUM()

Answer-a

46

106. Which is a feature included in libreOffice Impress software that allows

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the user to see all the slides in a single window
   a) Reading view
   b) Slide sorter
   c) Slide Master
   d) Handout Master

Answer-b

107. UTS stand for ?
   a) Unreserved Ticketing schedule
   b) Unreserved Ticketing system

a) Reading view
b) Slide sorter
c) Slide Master
d) Handout Master

Answer-b

107. UTS stand for ?
a) Unreserved Ticketing schedule
b) Unreserved Ticketing system
c) Unreserved Tracking system
d) Unresrved Transfer System

Answer-b

108. What is the Short Cut key For Creating Table in LibreOffice?
a) Ctrl+F12

47

b) Shift+F12
c) Ctrl+F9
d) Shift+F9

Answer-d

109. An electronic page in a libreOffice Impress is called
a) e-slide
b) Slide
c) Page
d) e-Page

Answer-b

110. .png stands for
   a) **Portable Network graphics**
   b) Portable new Graphics
   c) Part network graphics
   d) Peripheral network graphics

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Answer-a

111. .... can be used to track a
   mobile phone.
   a) **IMEI number**
   b) Mobile Modal Number
   c) None of the options
   d) Mobile number

49

Answer-a

112. What is the maximum zoom size in
   Libre Spreadsheet
   a) 200%
   b) **400%**
   c) 500%
   d) 300%

Answer-b

113. Which of the following should be used when you want to add a slide to an existing presentation
a) File, new
b) Insert, new slide
c) File, add a new slide
d) File, open

Answer-b

114. To go to next slide press
a) PageDown
b) Down Arrow Key
c) Shift+ arrow key
d) End

Answer-a

115. Who is Founder of E-mail ?
a) Ray Tomlinson

50

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b) Bill Gates
c) Steve Jobs
d) None of the optins

Answer-a

116. How much money transfer through upi
a) 10000
b) 20000
c) 50,000
d) 100000

117. PMSBY stands for
    a) Pradhan Mantri secure Bima Yojna
    b) Pradhan Mantri security Bima Yojna
    c) Pradhan Mantri Suraksha Bima Yojna
    d) None

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Answer-c

118. NUUP stands For
    a) National Unified USSD Platform
    b) National Unifier USSD Platform
    52 c) National Universal USSD Platform
    d) None of the options

Answer-a

119. IMPS stands for
    a) Immediate fund transfer service
    b) Immediate Payment Service
    c) Interested Payment Service
    d) Both A&B

Answer-b

120. Where to get the Deleted Emails
    a) Sent mail
    b) Outbox

c) Inbox
d) Trash mail

Answer-d

121. Which one is the best Encyclopedia
   a) Google
   b) Wikipedia
   c) Quora
   d) Yahoo

Answer-b

122. Who Owner of Instagram
   a) Google
   b) Facebook
   c) Microsoft
   d) Twitter

Answer-b

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123. What is another name for Proprietary Software
   a) Closed Source software
   b) Open Source Software
   c) Paid Software
   d) Freeware

Answer-a

124. Short cut key for Heading 3 ?
   a) Shift+3
   b) Ctrl+3

124. Short cut key for Heading 3 ?
   a) Shift+3
   b) Ctrl+3
   c) Shift+1
   d) Ctrl+1
Answer-b

125. Who is the first Graphics web Browser ?
   a) Mosaic

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   b) World Wide Web
   c) Netscape
   d) Safari

55

Answer-a

126. What is TT in HTTP ?
   a) Text Transfer
   b) Test Transformed
   c) Test Transfer
   d) None of the optins
Answer-a

127. What does B stands for in BFD with rest to AEPS?
   a) Biometric
   b) Best
   c) Binary
   d) Balance

128. In AEPS, Unique ID and _____ is used for authentication purpose
   a) Password
   b) PIN
   c) Biometric
   d) None of the optins

129. What is the Full Form of SEO?
   a) Senior Engineer Office
   b) Search Engineering Outcomes
   c) Search Engine Optimization
   d) System Environment Option

130. We cannot send E-mail without filling subject line

56

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   a) TRUE
   b) FALSE

131. Which is not spreadsheet view
   a) Normal
   b) Page Layout
   c) Page Break Preview
   d) Web Layout

132. IVR stands for?
   a) Inter Voice Response
   b) Interactive Voice Response
   c) Interactive Voice Request
   d) Interactive Value Respond

Answer-b

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133. Which option is used to show the color bar within cell according to data
   a) Conditional Formatting
   b) Data Bar
   c) Bar Chart
   d) Text Formatting

Answer-a

58

134. Which of the following is a safety measure in banking network?
   a) Router
   b) Protocol
   c) Firewall
   d) Modem

Answer-c

135. Immediate Payment Service (IMPS) facility is provided by?

a) RBI
b) NPCI
c) AEPS
d) BBPS

Answer-b

136. Mailbox is made up of ?
   a) Head&Body
   b) Body&Subject
   c) Inbox&Outbox
   d) CC&BCC

Answer-b

137. In HTTPs 's' stands for
   a) Simple
   b) Secured
   c) System
   d) Server

59

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Answer-b

138. Change the............... To create a document in wide format
   a) Page Orientation
   b) Page margins
   c) Paper Source
   d) Paper Style

Answer-a

138. Change the............... To create a document in wide format
a) Page Orientation
b) Page margins
c) Paper Source
d) Paper Style

Answer-a

139. Which of the following will not advance the slides in a slide show view ?
a) Esc key
b) Enter key
c) None of the options
d) Mouse button

Answer-a

60

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140. What is shortcut key combination to decrease font size in LibreOffice writer?
a) Ctrl+-
b) Ctrl+[
c) Ctrl+<
d) Ctrl+(

Answer-b

141. In LibreOffice Calc, "Comment" option can be found under.........menu.
a) Insert

141. In LibreOffice Calc, "Comment" option can be found under.........menu.
a) Insert
b) View
c) Format
d) Data

Answer-a

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142. Ruler in LibreOffice Writer can help us in
a) Tab settings
b) Indents settings
c) All of the options
d) Change page margins

62

Answer-c

143. While typing in a paragraph, you will
a) Press Enter key at the end of each word
b) Press Enter key at the end of each line
c) None of the options
d) Press Enter only at the end of a paragraph

Answer-d

144. The entire URL has a maximum of
   a) 127 characters
   b) 255 characters
   c) 63 characters
   d) 31 characters

Answer-b

145. Networking such as LAN, MAN started from:
   a) Third genration
   b) Fourth genration
   c) First generation
   d) Second generation

Answer-b

146. To mention Someone in a WhatsApp group we use the symbol:
   a) #

63 **INSTITUTE OF COMPUTER EDUCATION**

   b) $
   c) None of the options
   d) @

Answer-d

147. What is a trigger, in context of animations
   a) An action button that advances to the next slide
   b) An item on the slide that perform an action when clicked

148. Wizards submenu is available under which menu

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a) View
b) Edit
c) File
d) Insert

Answer-c

149. Shortcut key for full screen browsing in google chrome
a) F11
b) F5
c) Shift+F
d) F12

Answer-a

65

. What is shortcut key combination to decrease font size in LibreOffice Writer?
a) Ctrl+<

150. What is shortcut key combination to decrease font size in LibreOffice Writer?

a) Ctrl+<

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b) Ctrl+-
c) Ctrl+(
d) Ctrl+[

Answer-d

151. Which of the following options in the printer dialog box would you select to print slides 5 and 12 in a presentation?

a) Slides
b) Custom shows

66

Current slide
d) All

Answer-a

152. What will be the result of =round(175,-2)

a) 200

153. In libre writer by default highlighter color
    a) Yellow
    b) Blue
    c) Green
    d) Red

Answer-a

154. What is the maximum value of save AutoRecovery option (in mins) in libre writer
    a) 60
    b) 20

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67

    c) 100
    d) 50

Answer-a

155. Which command is used to make slide effective
    a) Clip Art
    b) Graphics
    c) Transition
    d) Insert

Answer-c

156. To create a message or mail we click on............?
   a) CC
   b) Compose
   c) BCC
   d) Create

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Answer-b

157. The topology in which all devices connected to each other in a closed loop:
   a) Bus
   b) Mesh
   c) Ring
   d) Star
   wer-c

69

158. UIDAI Stand for?
   a) Unique Identification Authority of India
   b) Unique Identification Authentication of India
   c) Usefull Identification Authority of India

d) Unique Identity Authority of India

Answer-a

159. Which key is used in combination with another key to perform a specific task
a) Spacebar
b) Control
c) Arrow
d) Function

Answer-b

160. One cell format can be copied to another cell by using ?
a) Format checking
b) Cloning
c) Format Setting
d) Clone Formating

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70 :wer-d

161. What is an item of storage medium in the form of circular plate
a) CPU
b) ALU
c) Disk
d) Printer

Answer-c

162. What is the meaning of ###### in a cell data
a) Refrencing error
b) Divide By Zero
c) Formula Error
d) Cell width is not enough

Answer-d

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163. What is the use of Bookmark in web browser?
a) For saving web pages on PC
b) For saving Cookies
c) For storing Books
d) For storing the path of favorite website

Answer-d

72

164. In hyperlink dialog box which option is not available
a) Internet
b) File Attachment
c) Mail
d) Document

Answer-a

165. In LibreOffice Calc, "Comment" option can be found under............ Menu.
a) View
b) Data
c) Format
d) Insert

Answer-d

166. Which of the following is the default page setup orientation of slide in LibreOffice Impress
a) Vertical
b) Portrait
c) Landscape
d) Horizontal

Answer-c

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167. The Extension given to a paint file is

73

a) .txt
b) .doc
c) .xlx
d) .bmp

Answer-d

168. The spelling dialog box can be involved by choosing spelling from .... Menu

168. The spelling dialog box can be involved by choosing spelling from .... Menu
a) Insert
b) File
c) Tools
d) View

Answer-c

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169. Which of the following options changes the fill color of an object back to the default color
a) Fill color
b) Template
c) Patterns
d) Automatic

Answer-d

75

70. Which of the following is the correct order of the four major functions of a computer
a) Process, Storage, Input, Output
b) Process, Output, Input, Storage
c) Input, Process, Output, Storage
d) Input, Output, Process, Storage

Answer-c

171. In LibreOffice Calc, which option can be used to split window?
   a) Tools-> Split Window
   b) View-> Split Window
   c) Window-> Split
   d) Foemat-> Split Window

Answer-c

172. IBM 1401 computer was
   a) None of the options
   b) Mainframe computer
   c) Mini computer
   d) Micro computer

Answer-b

173. Platform where a writer shares his views on individual subject?
   a) LinkedIn

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   b) Twitter
   c) Blogs

76

   d) Facebook

Answer-b

174. Framework to link various hospital based on adhaar
   a) Online Registration System
   b) Operated Registered System
   c) Online Register System
   d) Online Registration Synchronized

175. What is the shortcut key for page Break

   a) Ctrl+shift
   b) Alt+Ctrl+Enter
   c) Ctrl+Enter

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   d) Alt+Enter

Answer-c

176. The actual message of the E-mail is contained in the ?

   a) Receiver
   b) Body
   c) Subject
   d) Sender

Answer-b

177. What is the most important activity in system hacking?

   a) Information Gathering
   b) Escalating privileges
   c) Cracking passwords
   d) Covering Tracks

Answer-c

78

178. Who maintains the RTGS payment network?
a) IRDA
b) SEBI
c) RBI
d) NPCI

Answer-c

179. What is size of IPV6 address
a) 32 bit
b) 8 bit
c) 64 bit
d) 128 bit

Answer-d

180. To move to the beginning of a line of text, which key will be pressed
a) Home

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ICE

b) Page up
c) Shift
d) Enter

79   wer-a

181. A digital certificate
a) is an electronic message uniquely identifying the message sender.
b) is a reliable third party that authenticates the message sender
c) is used to identify the owner of a

c) is used to identify the owner of a private key and related public key

d) is a summary of a plain text document

Answer-a

182. Shortcut key to insert date in LibreOffice Calc.

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a) CTRL+;
b) CTRL+1
c) CTRL+,
d) CTRL+2

Answer-a

183. What option will be select for surfing smartphone's internet to computer ?

a) Mass Storage
b) USB tethering
c) MTP
d) FTP

81   wer-b

184. Extension of LibreOffice Calc Template file:

a) *.ots

184. Extension of LibreOffice Calc Template file:

a) *.ots

b) *.xltm
c) *.ods
d) *.xltx

Answer-a

185. Single platform for the Indian citizens to access PAN india services

a) CRIS
b) IRCTC
c) UTS
d) UMANG

Answer-d

186. The number of columns in a Calc spreadsheet ....

a) None of the options
b) 4
c) 255

82

d) 1024

187. If the displayed system time and date is wrong, you can reset it using
   a) Write
   b) Calendar
   c) System Settings
   d) Write file

Answer-c

188. Which of the following can you use to add times to the slides in a LibreOffice Impress
   a) Slide transition button
   b) Animation Button
   c) Slice Show menu
   d) Rehearse timing button

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Answer-d

189. Which enables us to send the same letter to different persons?
   a) Macro
   b) Mail merge
   c) None of the options
   d) Both Macro and Mail Merge

83

swer-b

190. To go to previous slide press
   a) Pageup
   b) Home
   c) Up Arrow Key

190. To go to previous slide press
   a) Pageup
   b) Home
   c) Up Arrow Key
   d) Shift+ arrow key

Answer-a

191. In LibreOffice Calc, shortcut key used for Paste Special

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   a) Ctrl+V
   b) Ctrl+alt+shift+V
   c) Shift+V
   d) Ctrl+shift+V

Answer-d

192. It is a mediated environment which creates the sensation in a user of being present in a (physical) surrounding
   a) GUI
   b) WWW
   c) Virtual Reality
   d) HMD

85   wer-c

193. Maximum attachment size in Gmail is

a) 30 MB
b) 20 MB
c) 15 MB
d) 25 MB
Answer-d

194. Maximum size of text available in drop down menu of font Size in LibreOffice writer is
a) 64
b) 96
c) 84
d) 72
Answer-b

195. What is the short cut key for subscript
a) Ctrl+Shift+K

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b) Ctrl+Shift+B
c) Shift+P
d) Ctrl+p
Answer-b

86

196. To go to any specified slide press
a) Ctrl+spacebar
b) Shift+Slide Number
c) Slide number+ Enter
d) N+Enter
Answer-c

197. What will be the result of
=floor(129,19)
a) 114
b) 113
c) 111
d) 112

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Answer-a

198. Which programs are automatically loaded and operates as a part of browser.
a) Plug-ins
b) Widgets
c) Add-ons
d) Utilities

Answer-a

199. Which type of printer is used in POS machines usually
a) Dot Matrix
b) Laser Printer
c) Ink Jet Printer
d) Thermal Printer

Answer-d

88

200. How to select one hyperlink after another during a slide
   a) Ctrl+D
   b) Tab
   c) Ctrl+K
   d) Ctrl+H
Answer-b

201. How many photos can be uploaded on Facebook at a time
   a) 35
   b) 30
   c) None of the options
   d) 25
Answer-b

202. Divide by zero error is
   a) Div/0

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   b) ~divError
   c) #DIVO!
   d) !DIV!
Answer-c

203. Cut, Copy and Paste is in ....Group in the Home tab.

89
   a) Font Group
   b) Page Setup
   c) Font
   d) Clipboard

204. Which command will you choose
to convert a column of data into row?
a) Paste Transpose
b) Paste Special
c) Cut and Paste

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d) None of the options

Answer-a

205. What is the shortcut key of Save
As option
a) CTRL+SHIFT+N
b) SHIFT+S
c) CTRL+SHIFT+S
d) CTRL+S

Answer-c

206. The maximum zoom percentage in
Libre Impress is
a) 200%
b) 100%
c) 500%
d) 400%

Answer-c

207. UPI was launched by Whom?
a) R. Gandhi
b) SS Mundra
c) Raghuram Rajan
d) Urjit patel

Answer-c

208. FTP is responsible for
a) Upload/Download
b) Instant messaging
c) None of the option
d) Email

Answer-a

209. The number of rows in a Calc spreadsheet..............
a) 36500
b) 256

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c) 1048576
d) 64536

Answer-c

210. Gmail will automatically delete any trashed message after..........
Days.
a) 90
b) 45
c) 60
d) 30

92

211. By default insert table button in standard tools shows
    a) 2 Rows 2 Columns
    b) 5 Rows 5 Columns
    c) 4 Rows 4 Columns

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    d) 3 Rows 3 Columns
Answer-a

212. Which of the following commands can be used to copy files across systems?
    a) ftp
    b) ssh
    c) telnet
    d) rsh
Answer-c

213. What is shortcut key to open format cell option dialogue box
    a) Ctrl+D
    b) Ctrl+L
    c) Ctrl+F
    d) Ctrl+1

214. Mininum use of physical documents and enabling e-documents is done through?
a) DigiLocker
b) UMANG
c) MY PAN
d) EPFO

Answer-a

215. What is the shortcut key combination to open goto box?
a) Ctrl+Shift+F7
b) Ctrl+Shift+F5
c) Ctrl+Shift+F6
d) Ctrl+Shift+F8

Answer-b

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216. What is the minimum length of wifi password
a) 6
b) 4
c) 8
d) 5

Answer-b

217. what is the maximum number of digits that a UPI-PIN can have?
a) 5
b) 8
c) 4

95

d) 6

Answer-d

218. Which of the following below is a loop back address

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(ICE)

a) 127.0.0.0
b) 127.0.1.0
c) 127.0.1.1
d) 127.0.0.1

Answer-d

219. What does cloud means in cloud computing
a) Internet
b) People
c) Hard drive
d) Wireless

Answer-c

220. Which feature starts a new line whenever a word or sentence reached a border
a) Text Wrapping